	ORDER OF BUSINESS	
ITEM NO.	TITLE OF REPORTS	PAGE NO.
	LONDON BOROUGH OF SOUTHWARK	
	WEDNESDAY 21 <sup>ST</sup> MAY 2003 AT 7.30 P.M. (or at the rise of Constitutional Council whichever is later)	
	NO SMOKING	
	Please note that under the provisions of Council Procedure Rule 1.1 (i), smoking is not allowed at any meetings of Committees or Sub-Committees of the Council.	
	APOLOGIES	
	To receive any apologies for absence.	
	NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS	
	The Council's Access to Information Procedure Rules permit an item of business to be added to an agenda within three clear days of the meeting by reason of special circumstances which shall be specified in the Minutes.	
	DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	All Members present are required to declare, at this point in the meeting (or as soon as possible thereafter), any personal interest(s) and dispensations (if any) in respect of any item of issue to be considered at this meeting, in accordance with the Council's Code of Conduct for Members (Part 2 – Interests).	
	TERMS OF REFERENCE AND MEMBERSHIP	
	To note the terms of reference for the Overview & Scrutiny Committee as agreed by the Constitutional meeting of Council Assembly (copy attached).	
	To note the membership of Overview & Scrutiny Committee, as set out on the summons, including two Parent Governor representatives, one Roman Catholic diocesan representative and one Church of England diocesan representative.	
1.	ESTABLISHMENT OF THEMED SCRUTINY SUB-COMMITTEES FOR 2003/04	
	ANY OTHER OPEN ITEMS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT	

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	ORDER OF BUSINESS	
ITEM NO.	TITLE OF REPORTS	PAGE NO.
	EXCLUSION OF THE PRESS AND PUBLIC	
	The following motion should be moved, seconded and approved if the Committee wishes to exclude the press and public to deal with reports revealing exempt information:	
	"That under Section 100(A) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1-15 of Part 1 of Schedule 12A of the Act".	
	ANY OTHER CLOSED ITEMS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT	
	Date of dispatch: Tuesday 13 <sup>th</sup> May 2003	